

**NOTE:** please use Adobe Reader to complete this form, available at: <http://get.adobe.com/reader/> Apple's Preview and other programs may not display the totals correctly.

**The Alice M. Ditson Fund  
Recording Program  
Budget for the proposed project**

**Applicant:** \_\_\_\_\_

**Project:** \_\_\_\_\_

<b>EXPENSES</b>		No. of musicians	No. of hours	Hourly rate	Subtotal	Totals (auto-calculating)
<b>Artist Fees</b>					\$	
Soloists					\$	
Conductor(s)					\$	
Orchestral musicians*				\$	\$	
Chamber musicians*		_____	_____	\$	\$	
Choral musicians*		_____	_____	\$	\$	
Other artists		_____	_____	\$	\$	
					<b>Total Artist Fees</b>	\$ _____
<b>Recording Personnel (please name if possible)</b>					\$	
Producer					\$	
Engineer		_____	_____		\$	
Asst. Engineer		_____	_____		\$	
Other personnel		_____	_____		\$	
					<b>Total Recording Personnel</b>	\$ _____
<b>Studio, Equipment, and Other Recording Expenses</b>				\$	\$	
Studio or hall rental				\$	\$	
Stagehands/security		_____	_____		\$	
Equipment					\$	
Musical instrument rental					\$	
Music rental or purchase					\$	
Carting					\$	
Travel expenses					\$	
Other studio or equipment					\$	
					<b>Total Studio, Equipment and Other Recording Expenses</b>	\$ _____
<b>Production (through master tape)</b>				\$	\$	
Editing		_____	_____	\$	\$	
Overdubbing and mixing		_____	_____	\$	\$	
Recording medium					\$	
Mastering		_____	_____	\$	\$	
Other production					\$	
					<b>Total Production</b>	\$ _____
<b>Post Production</b>					\$	
CD or DVD manufacturing					\$	
Artwork and liner notes					\$	
Marketing					\$	
Packaging and shipping					\$	
Other post production					\$	
					<b>Total Post Production</b>	\$ _____
<b>Other Costs (please describe)</b>					\$	
_____					\$	
_____					\$	
_____					\$	
					<b>Total Other Costs</b>	\$ _____
					<b>TOTAL EXPENSES</b>	\$ _____
<b>INCOME (specify pending sources with an "**")</b>					\$	
_____					\$	
_____					\$	
_____					\$	
_____					\$	
_____					\$	
<b>AMOUNT REQUESTED FROM THE ALICE M. DITSON FUND:</b>					→	\$ _____

**TOTAL INCOME (should equal Total Expenses)** \$ \_\_\_\_\_

**Notes:**